

## SHRI RAMASAMY MEMORIAL UNIVERSITY SIKKIM

5th MILE, TADONG, GANGTOK, SIKKIM

## PLACEMENT & TRAINING CELL

SRMUS/PAT/2021-22/186

Date: 7-4-2022

## **PLACEMENT DRIVE NOTIFICATION**

Company	Spectrum Biocides India Pvt Ltd.
Company Type	Pharmaceutical
About the Company	Spectrum Biocides India Pvt. Ltd. an ISO 9001-2015 Certified and GMP Compliant company having its Manufacturing facility at Medchal Industrial Estate Hyderabad. We are in Research & Development, Manufacturing and Marketing of a wide range of Antiseptics and Disinfectants, including Formulations and Repacking products.
	Spectrum Biocides India Private Limited is the growing disinfectant manufacturing pharmaceutical company through Quality Effective Manufacturing capabilities. The company has entered the high degree of Quality in the disinfectant formulations segment.
	In less than three years Spectrum Biocides India Private Limited has evolved into a knowledge-driven company in formulations of wide range of Antiseptics and Disinfectants which includes Ethanol Hand rub sanitizer, Povidone Iodine solution, Cetrimide, Glutaraldehyde and Hydrogen Peroxide etc.,
	Our key customers are Hospitals, Pharmaceuticals companies, Poultry Industry, Veterinary, Fisheries, Home and Hospitality Facilities.
	Spectrum Biocides India Pvt Ltd ( SBIPL) believes in stringent pedagogy while recruiting candidates for the positions across the domains. At SBIPL we strongly implement the best practices for recruitment to make sure the employees deliver more value proposition than ever by creating the working ambience culminating in to a conducive learning experience.
	One connect retail India Pvt Ltd, is the start-up engaged in connecting rural retail enterprises for delivery of quality goods and services with an objective of transforming rural retail outlets in to multi-Services centers delivering quality goods, digital connect services, financial inclusion, insurance coverage services and other advanced services across the consumers in under-served areas for better living and prosperity.
	Major element of innovation used in the business model is converting traditional rural outlets in to multi-services centers enabling them with technology, service provider connects and quality goods manufacturers across India with prime focus on rural enterprises and adding value to its products.
Job Title	<ol> <li>Purchase Executive</li> <li>Sales Executive</li> <li>Cluster Officer</li> <li>SCM Coordinator</li> </ol>
Job Description	Purchase Executive Job responsibilities: -  1. Responsible for vendor development in assigned area.  2. Regular tracking of price trends in market.  3. Sound knowledge in qualities that fit into our requirements.  4. Need to maintain good relations with local transporters.  5. Maintain Purchase data for future forecast.  6. Maintain multiple vendors for each product.

	<ul><li>7. Strong bargaining skill on price as well as in credit days with vendors.</li><li>8. Identify new processors and trade partners for existing and new products.</li></ul>
	Sales Executive Job responsibilities : -
	1. Responsible for route sales.
	<ol><li>Promote new products in assigned route.</li></ol>
	3. Develop new outlets and retain existing outlets in assigned route.
	4. Responsible for the materials carrying for sales.
	5. Identify the potential products in assigned market.
	<ol> <li>Maintain warm relationship with clients in his route.</li> <li>Responsible for overall development of his route.</li> </ol>
	8. Maintain proper record of outstanding in route and timely collect the same.
	Cluster Officer: -
	1. Responsible for the overall development of cluster and P&L of cluster.
	2. Maintain all statuary documents in cluster.
	3. Maintain all records e.g, Ledger books, DTR, DPR, log books etc.
	4. Develop new kiranas, and retain existing.
	<ol><li>Flexible to adopt new technology for running operations.</li></ol>
	6. Identify the market requirements, in terms of service or goods.
	7. Identify the potential goods for sourcing in assigned clusters.
	8. Review the outstanding in cluster and control the same.
	<ol><li>Responsible for all material inward and outward in cluster.</li><li>Responsible for all types of promotional activities in cluster.</li></ol>
	11. Implement the strategy and instruction in field level.
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	SCM Coordinator: -
	Responsible for fulfilment of floor stocks in assigned cluster.
	2. Need to track daily consumptions of material for refile the same.
	3. Fix buffer stock levels in hubs and maintain the same.
	<ol><li>Telephonic confirmation from the clin on outstanding.</li></ol>
	5. Maintain PV records of assigned clusters.
	6. Always maintain optimum levels in Inventories for smooth running of
	operations.
	<ol><li>Generate reports on fuel efficiency, per kirana sales, fuel spending against quantity sold etc.</li></ol>
	8. Based on the above reports, need to monitor the assigned cluster.
Job Location	Hyderabad
Eligible Degrees	BBA
Eligibility Criteria	NA
Desired Skills	NA
Compensation (CTC)	INR 3.5 LPA
Selection Process	Personal Interviews
Date of Interview	Will be informed later
Venue	Online